

Job advertisement: Project Manager and Advisor

Ghana National Association of the Deaf (GNAD) is advertising for a Project Manager and Advisor to the project “COVID-19: Do not leave deaf people behind!” which will be implemented in cooperation with Rwanda National Union of the Deaf (RNUD), Association des Sourds du Togo (AST), Jordanian Federation of the Deaf (JFD), Federación Nacional de Sordos de Colombia (FENASCOL), World Federation of the Deaf (WFD), and Danish Deaf Association (DDL) for a limited period from 1st February 2021 to 31st December 2021 to support the project implementation including the development of the content of an online COVID-19 toolkit. The project is funded by The Disability Fund under the Ministry of Foreign Affairs of Denmark.

Background for the project

A crisis clearly illustrates which countries are well equipped to take care of their weakest citizens. The COVID-19 pandemic is unfortunately no exception. Both the WFD and International Disability Alliance (IDA) are concerned about deaf peoples’ access to COVID-19 treatment, both when they have been infected and when the population needs to be vaccinated. There are many examples of deaf people being denied access to treatment, access to information, or not being prioritised for treatment. There is also a legitimate concern that deaf people will be left behind when the vaccine is being provided.

This transnational project addresses the problems deaf people encounter during the pandemic and ensures the right to treatment, the right to accessible information, and the right to get the vaccine against COVID-19. Thus, the project will seek to strengthen deaf organizations globally to carry out advocacy activities to champion the rights of deaf people worldwide during the pandemic. The national associations of the deaf worldwide will get access to the advocacy toolkit, which will be developed and tested during this project.

Job description

You, as the Project Manager and Advisor, will have the following area of responsibilities:

Development of the toolkit

You will be responsible of developing the toolkit, from the beginning to the launch. Assignments include:

- Research existing tools and resources available
- Develop the COVID-toolkit based on three different pillars: advocacy, accessibility, and social aspect
- Develop material related to the pillars, e.g.:
 - Advocacy letter examples, emergency plan examples, statements, best practices
 - Further information on best practices and toolkits available
 - Provide rights-based and evidence-based arguments for the right to treatment, the right to accessible information and the right to access to the vaccine against COVID-19
 - Provide information on how to make videos about COVID-19
- Responsible for a frequent contact with the partners involved in the project, ask for their feedback and inputs, develop the toolkit based on the feedback
- Responsible of ensuring that the partners translate the toolkit into four written UN languages and four variants of IS (English, French, Spanish, and Arabic)
- Responsible of providing guidance to deaf organizations on how to lobby for the implementation of the recommendations
- Test and evaluate the tools in the toolkit in cooperation with the partners

Advisory support

After the toolkit has been launched, you will act as an advisor to deaf associations

- After each partial launch of the tools, carry out three times nine regional webinars to disseminate the toolkit and collect feedback
- Carry out the one-to-one Zoom meetings with the associations to give assistance and guidance on the toolkit
- Advise the organisations about how to use the toolkit

Participate in the meetings

- Weekly meetings with the executive director of GNAD
- Bi-weekly meeting with GNAD and DDL
- Monthly steering committee meetings with all partners
- Meetings with partner organisations to ask for feedback and professional support

Competences and requirements

- 3 years of experience with project management
- University graduate in social sciences, education, project management, or similar is desirable, but not a requirement
- Good knowledge of advocacy work, accessibility issues and social aspect of deaf associations' work/services
- Experience in providing advisory support to NGOs and/or deaf associations
- Experience in making a literature review / overview of existing materials and guidelines
- Experience in developing materials and toolkits
- Good writing skills sufficient for daily communications and toolkit requirements
- English proficiency sufficient for daily communications and toolkit requirements
- International Sign proficiency sufficient for daily communications
- Knowledge and experience working with deaf organisations
- Ability to work remotely with a minimum of supervision, meet deadlines and receive feedback
- Good interpersonal and intercultural skills

The job vacancy is a full-time position. You are not expected to relocate for this employment but work from home due to the nature of this assignment and the travel restrictions. You will report to the Executive Director of GNAD.

Inquiries about the position and/or the project can be sent to GNAD Executive Director, Juventus Duorinaah (gnadeaf@yahoo.com) or DDL Program Manager, Kasper Bergmann (kb@ddl.dk).

Interested and qualified candidates, particularly from the Global South, are encouraged to apply for this position. Your submission must contain of the following:

- A cover letter in English providing your motivation for applying for the position
- Updated Curriculum Vitae (CV)
- A short video of maximum 3 minutes explaining in International Sign your opinion what the toolkit should consist of to reach maximum impact

Deadline for submission of application: 15th January 2021 to gnadeaf@yahoo.com and kb@ddl.dk

Interviews are expected to be carried out online on 19th January 2021.